



**Asia-Pacific  
Economic Cooperation**

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**2013/SOM1/PPFS/003rev1**

Agenda Item: 6

## **Operating Guidelines for Management Council and Other Bodies Created by PPFS**

Purpose: Consideration  
Submitted by: PPFS Chair



**Policy Partnership on Food Security Meeting  
Jakarta, Indonesia  
25-26 January 2013**

## OPERATING GUIDELINES FOR MANAGEMENT COUNCIL AND OTHER BODIES CREATED BY PPFS

- ✓ In 2010, APEC Ministers Responsible for Food Security declared that consultation with relevant stakeholders is critical to making sustained progress towards food security goals → instructed Senior Officials to integrate ABAC into APEC's food security efforts in a more substantive manner.
- ✓ 2011, APEC Senior Officials agreed to create a Policy Partnership on Food Security (PPFS).
- ✓ Contents of PPFS TOR (San Francisco 2011):
  - ✓ *Background*
  - ✓ *Membership*
  - ✓ *Leadership*
  - ✓ *Objectives*
  - ✓ *Scope*
  - ✓ *Meetings & Venue*
  - ✓ *Support*
  - ✓ *Sunset Clause*

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**SCOPE:**

The PPFS will primarily examine **policy issues** as they relate to food security, but will remain cognizant of the capacity building work occurring in APEC working groups such as the Agricultural Technical Cooperation Working Group and Ocean and Fisheries Working Group, as well as the work undertaken by the Sub-Committee on Standards and Conformance, Food Safety Cooperation Forum so that efforts are complementary and not duplicative.



**PPFS examines policy issues on food security**

**OBJECTIVES:**

facilitation of investment, trade and markets and sustainable development of the agricultural sector as outlined in the Niigata Declaration on Food Security.

**PPFS Meeting 2012 Kazan:****Goal:**

**Attainment of a food system structure by 2020 sufficient to provide lasting food security to APEC member economies.**

**Target:**

**Provide food supplies to be sufficient, nutritious and safe**

### PPFS memberships:

- ✓ Government
- ✓ Private Sector: Each APEC member government may nominate private sector representatives to sit on the PPFS. ABAC may also nominate private sector representatives. They shall be endorsed by SOM in consultation with ABAC. Private sector participants may represent agrifood-related industry bodies, farmers' groups or individual companies and should strive to see that their views represent consensus within the industry.
- ✓ APEC Sub fora and Multilateral Organizations

### Leadership:

- ✓ The PPFS will be chaired by a government representative of the current host economy; government representatives of previous and future host economies will serve as vice chairs in a troika arrangement;
- ✓ The private sector representatives to the PPFS will nominate a principal advisor to serve as a vice chair along with the government representatives;
- ✓ The Management Council (MC) will convene **planning meetings** for all interested APEC economies to develop the agenda for the PPFS plenary meeting and may invite private sector representatives, multilateral organizations and academic representatives to participate.

**MC PPFS MEETING HELD IN VLADIVOSTOK, SEPTEMBER 2012**

- DISCUSSED DRAFT OF THE PPFS ACTION PLAN**
- INCORPORATED INPUTS FROM MEMBER ECONOMIES**

**HOWEVER:**

- SOME PPFS MEMBERS ARE NOT SATISFIED WITH MC PPFS MEETING AS THE MEETING DID NOT OPENLY INVITE PPFS MEMBER ECONOMIES**
- WHILE, MC PPFS TASK IS** to convene planning meetings for all interested APEC economies to develop the agenda for the PPFS plenary meeting, and not to take decision on behalf of PPFS



**THEREFORE, THERE IS A NEED TO FORMULATE CLEARER AND TRANSPARENT GUIDELINE FOR MC AND OTHER BODIES THAT MIGHT BE CREATED BY PPFS**

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**PROPOSED OPERATING GUIDELINE OF MC :**

**Principles of Works:**

Follows the spirit of APEC: cooperation and voluntarism, transparency and inclusiveness, member driven and consensus basis process, with an emphasis on coordinated action between the public and private sectors and on concrete results

**Tasks of MC PPFS:**

- ✓ to develop the agenda for the PPFS plenary meetings
- ✓ to discuss and/or decide pending matters assigned by PPFS in the previous plenary, to be presented in the next PPFS Plenary Meeting.
- ✓ to carry out works assigned by the PPFS in consultation with PPFS members
- ✓ to plan and propose additional PPFS Plenary or MC meetings as necessary in consultation with ABAC to determine proper agenda, time and place.
- ✓ to facilitate working group(s) created by PPFS

**Deliberation process:**

- ✓ All deliberation would be conducted open for all economies.
- ✓ All discussion materials are provided to the APEC Secretariat and distributed two weeks before the session.

**PROPOSED OPERATING GUIDELINE FOR WORKING GROUP (WG) :****Principles of Works:**

Follows the spirit of APEC: Cooperation and voluntarism, transparency and inclusiveness, member driven and consensus basis process, with an emphasis on coordinated action between the public and private sector and on concrete result.

**Membership and leadership:**

- ✓ Every member economies could volunteer as a member and/or a chair in any WG created by the PPFS.
- ✓ In a case there are more than one economies interested in the same WG chair, on the consensus base, two economies are assigned as a chair and a vice chair or as co-chairs.
- ✓ Assignment of a chairmanship is decided in the Plenary meeting, or any means to be agreed by the PPFS.
- ✓ PPFS may assign MC to compile opinions from member economies to select chair of the WG(s).

**Deliberation process:**

- ✓ All WG meetings would be conducted open for all economies and can be held inter-sessionally.

For further consideration  
please refer:

- Annex 1 outlines operating guideline for MC
- Annex 2 outline operating guideline for WGs

## **ANNEX 1.**

### **Proposed Operating Guideline for Management Council (MC)**

#### **Principles of Works:**

Following the APEC spirit of voluntary, non-binding, and unilateral, the MC should have the spirit of: cooperation and voluntarism, transparency and inclusiveness, member driven and consensus basis process, with an emphasis on coordinated action between the public and private sectors and on concrete results.

#### **Task of MC PPFS:**

- ✓ to develop the agenda for the PPFS plenary meetings
- ✓ to discuss and/or decide pending matters assigned by PPFS in the previous plenary, to be presented in the next PPFS Plenary Meeting.
- ✓ to carry out works assigned by the PPFS in consultation with PPFS members
- ✓ to plan and propose additional PPFS Plenary or MC meetings as necessary in consultation with ABAC to determine proper agenda, time and place.
- ✓ to facilitate working group(s) created by PPFS
- ✓ to standardize the activities and behaviour of the WG, such as studying and developing plans for WG, reviewing the progress of the tasked assigned to WG

#### **Deliberation process:**

- ✓ All deliberation would be conducted open for all economies.
- ✓ All discussion materials are provided to the APEC Secretariat and distributed two weeks before the session.

## **ANNEX 2.**

### **Proposed Operating Guideline for Working Group (WG)**

#### **Principles of Works:**

Following the APEC spirit of voluntary, non-binding, and unilateral, the MC should have the spirit of: cooperation and voluntarism, transparency and inclusiveness, member driven and consensus basis process, with an emphasis on coordinated action between the public and private sectors and on concrete results.

#### **Time Frame:**

- ✓ Each Working Group will serve in an ad hoc basis with time frame decided by the PPFS.
- ✓ At the completion of its works, the working group should report to the PPFS.
- ✓ The Working Group should update each of its works, including at the MC meeting and MC should circulate the progress to the PPFS members.

#### **Membership and leadership:**

- ✓ Membership of a working group should reflect the membership composition of the PPFS (government and private sectors).
- ✓ Every member economies could volunteer as a member and/or a chair in any WG created by the PPFS.
- ✓ In a case there are more than one economies interested in the same WG chair, on the consensus base, those economies are assigned as a chair and a vice chairs or as co-chairs.
- ✓ The Chairs or Vice Chairs should be the member of PPFS, while member of a Working Group are left for economies to nominate.
- ✓ Assignment of a chairmanship is decided in the Plenary meeting, or any means to be agreed by the PPFS.
- ✓ PPFS may assign MC to compile opinions from member economies to select chair of the WG(s).

#### **Deliberation process:**

- ✓ All WG meetings would be conducted open for all economies and can be held inter-sessionally