



**Asia-Pacific
Economic Cooperation**

2016/SOM2/MTF/004

Agenda Item: 3

2016 SCE Fora Report Template

Purpose: Information

Submitted by: APEC Secretariat



**10th Mining Task Force Meeting
Arequipa, Peru
9-10 May 2016**

2016 SCE FORA REPORT: Name of the reporting forum

Date: Submission Date [DUE 9 SEPTEMBER 2016]

Note:

1. Please report your activities and main outcomes of the meetings undertaken after your last report to date.
2. You may want to refer to your endorsed annual workplan. Check whether you have accomplished what you planned earlier in the year.
3. The report should be fact-based. Please provide specific timeframe, location and other factual information, while making the report to be as concise as possible.
4. The report comprises of a Summary, Section I and Section II. Please follow the instructions for each section and each item in blue italic fonts.
5. The information provided in this report will be used to produce the SCE level reports, including SOM Report on ECOTECH to AMM. The project database maintained by the APEC Secretariat may be used to extract relevant project data to supplement your reports.

Summary

1. Main progress and achievements of 2016

Summarize the progress and achievements throughout 2016 in a brief and itemized manner. Use chapeau and a list of bulleted items for this purpose. Include any other expected deliverables beyond the submission date of the report and within 2016.

e.g.)

XXXWG made many progress in the area of sustainable development including through :

- Establishment of the Guidelines on XXX at the first Meeting of XXXWG on 1 March 2016;

XXXWG also expects :

- A successful implementation of the project Y by November 2016;

In addition, it is also encouraged to provide such statistical data as the number of publications and the number of participants at the workshops.

2. Recommendations to SCE/SOM

Section I : Main Outcome of Plenary Meetings

1. Plenary Meeting A

Provide i) factual data of your meetings(date, venue, chair and attendance) and summarize ii) main decisions and outcomes in a very brief manner. Please do not put all the details as in your summary record or meeting record.

e.g.)

The first XXXWG met in Lima, Peru, on 1 March 2016. It was chaired by Ms ... and attended by all APEC economies and observers.

The meeting decided :

- to present the Strategic Plan to SCE;
-

2. Plenary Meeting B

Section II : Progress on Projects and Other Initiatives

Title	Progress made	Mandate	ECOTECH Priorities	Cross-fora collaboration
<p><i>Identify your initiative by short description. For projects, you are expected to provide project title and number.</i> e.g.) Guidelines on XXX(CTI 01 2015)</p>	<p><i>Summarize any progress made on the project and other initiatives.</i> e.g.) The guidelines on XXX was agreed on at the first XXXWG meeting on 1 March 2016 and submitted for endorsement to the SCE.</p>	<p><i>Briefly describe the relevant mandate with the specific level/forum and the year which it originates from.</i> e.g.) Establishing a common guidelines on XXX (2014 AMM Joint Statement)</p>	<p><i>Choose from :</i> - Human Capital Development - SMEs - Technologies and Innovation - Inclusive Growth - Regional Economic Integration - Structural Reform - Sustainable Growth - Human Security <i>You may choose none or more than one.</i></p>	<p><i>Report with whom and how you are working, if any.</i> e.g.) The guideline was endorsed by YYYWG on 2 March 2016.</p>