



**Asia-Pacific  
Economic Cooperation**

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**2017/EWG/EGEEC50/002**

## **EWG Project Process (from Session 1, 2018)**

Purpose: Information  
Submitted by: EWG Secretariat



**50<sup>th</sup> Expert Group on Energy Efficiency and  
Conservation Meeting  
Moscow, Russia  
6-7 October 2017**

## EWG Project Process (from Session 1, 2018)

### Step 1: Project Development with EWG Review (optional)

PO drafts CN in consultation with Proposing Economy's APEC Forum (eg EWG) representative.

Proposing Economy Forum Representative can contact other economies' Fora representatives seeking project inputs and possible co-sponsorship.

The Proposing Economy Fora Representative submits project CN to EG/TF and APEC Secretariats by the **optional EWG Project Review Deadline** which is no later than **4 weeks** before EWG meeting (see APEC website)

Or Proposing Economy Fora Representative forwards CN to APEC Secretariat by the **optional EWG Project Review Deadline** with justification for not going through EWG EG/TF.

### Project Refinement through EWG, Expert Groups/Task Force

EG/TF members review CNs and provide feedback to PO and Proposing Economy EWG and EG/TF Representatives. PO resubmits revised CN to EG/TF Chair and Secretariat

EG/TF Chair forwards latest CN version to APEC Secretariat no later than 2 weeks before EWG meeting.

APEC Secretariat circulates all CNs received from the EG/TF chairs to EWG members 2 weeks before EWG meeting together with Co-sponsorship Declaration Form. CNs are discussed at EWG meeting. Proposing Economy EWG Representative communicates EWG feedback to PO.

### Step 2: Formal Submission, EWG Endorsement, Co-sponsorship and Scoring (mandatory)

PO finalises CN and Proposing Economy Fora Representative submits Final CN to APEC Secretariat by the **APEC Internal Deadline.**

Originating Fora representatives submit Co-sponsorship Declaration Form to APEC Secretariat by the **APEC Internal Deadline.**

### 3. EWG and EELCM Sub-fund Project Endorsement, Eligibility Assessment and Scoring

APEC Secretariat reviews Final CNs received for compliance (eg minimum number of verified co-sponsors). APEC Secretariat circulates to EWG members all EWG CNs, together with any CNs received from other APEC Fora which have been assessed as eligible for the Energy Efficiency and Low Carbon Measures (EELCM) ASF Sub-fund.

EWG members make **endorsement** and **EELCM eligibility** decision for all CNs, and **score** all EWG CNs AND score all CNs from other APEC fora found eligible for EELCM ASF Sub-fund.

APEC Secretariat informs PO and originating APEC Fora members of BMC 'approval in-principle' outcome for CNs.

PO can choose to go straight to Step 2