



**Asia-Pacific
Economic Cooperation**

2019/SOM2/003

Agenda Item: 8

Policy Support Unit Work Program As at 1 May 2019

Purpose: Information

Submitted by: Policy Support Unit, APEC Secretariat

Forum Doc. No.: 2019/SOM2/PSU/BM33/005



**Second Senior Officials' Meeting
Viña del Mar, Chile
15-16 May 2019**

PSU Work Program as at 1 May 2019

ID	Name	Stakeholders	Action	Future Milestones	Due
Current Projects: Discrete					
CTI46	Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses	CTI	Submission of Inception Report✓ Submission of Progress Report✓ Submission of Interim Report✓ Submission of Draft Final Report to CTI1✓ Submission of Final Report to CTI2✓	15 June 2018 September 2018 December 2018 22 February 2019 24 April 2019	Q2 2019
CTI48	Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs	CTI	Submission of Progress Report 1 to CTI3 2018✓ Submission of Progress Report 2 to CTI1✓ Submission of Progress Report 3 to CTI2 Submission of Final Synthesis Report to CTI3	15-16 August 2018 February 2019 May 2019 August 2019	Q3 2019
CTI50	Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia)	CTI	Establishment of review team✓ Submission of Inception Report✓ Review visits Conduct document based review & interviews Submission of Progress Report✓ Submission of Draft Final Report Submission of Final Report	October 2018 December 2018 January-June 2019 November 2018-June 2019 End-April 2019 July 2019 August 2019	Q3 2019
CTI51	APEC's Bogor Goals Dashboard 2019	CTI SOM	Submission of Draft Dashboard Submission of Final Dashboard	August 2019 November 2019	Q4 2019
CTI52	Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2018 by APEC Economies	CTI	Project update at CTI1✓ Submission and Presentation of Draft Report to CTI3 Submission of Final Report	3-4 March 2019 August 2019 September 2019	Q3 2019
CTI53	Mid-term review of the APEC Supply-Chain Connectivity Framework Action Plan Phase II (SCFAP-II)	CTI	Submission of Draft Final Report to CTI3 Submission of Final Report to CSOM	August 2019 November 2019	Q4 2019
EC22	APEC's Ease of Doing Business (EoDB) 2016-2018: Final Assessment	EC SOM	Submission of Draft Report to EC1✓ Submission of Final Report	March 2019 End-May 2019	Q2 2019
EC23	2019 APEC Economic Policy Report (AEPR): Structural Reform and Digital Economy	EC FMP	Consultant appointment Deadline for economies to submit IERs & case studies Synthesize IERs and review case studies Submission of first draft of main report to Core Team Revision of first draft of main report Submission of final main report to Core Team Endorsement by EC, SFOM Submission to CSOM, AMM	May 2019 May 2019 June 2019 July 2019 July 2019 August 2019 September-October 2019 November 2019	Q4 2019

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ID	Name	Stakeholders	Action	Future Milestones	Due
EC24	Structural Reform Measures to Improve Women's Access to Labor Markets, Finance, and Capital	EC PPWE	Consultant appointment Submission of Draft Report Submission of Draft Final Report Submission of Final Report	May 2019 Mid-August 2019 Mid-September 2019 October 2019	Q4 2019
HRD WG1	Technical support to APEC project on Sharing and reporting labour market information in the APEC region	HRDWG	Provide comments on draft baseline report✓ Draft chapter on APEC priorities✓ Present at Consultative Forum	November 2018-April 2019 February 2019 2-3 May 2019	Q2 2019
IEG3	Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018	IEG	Project update at IEG1✓ Submission of Draft Report to IEG2 Submission of Final Report	23-24 February 2019 August 2019 September 2019	Q3 2019
PPFS1	Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains	PPFS GOS	Completion of Progress Report✓ Presentation of Progress Report✓ Completion and presentation of Final Report	February 2019 23-24 February 2019 August/September 2019	Q3 2019
PPWE3	The APEC Women and the Economy Dashboard 2019	PPWE SOM	Submission of Draft Dashboard Submission of Comments & Data by Economies Submission of Final Dashboard	May 2019 June 2019 August 2019	Q3 2019
SFOM4	Technical Support to Capacity Building Package on Advancing Financial Inclusion in APEC Economies	SFOM	Submission of Draft Summary Report✓ Submission of Final Summary Report✓ Submission of Draft Synthesis Report Submission of Final Synthesis Report	January 2019 Mid-February 2019 July 2019 September 2019	Q3 2019
SOM21	Assessment of APEC Strategy for Strengthening Quality Growth	SOM AMM AELM	Submission & presentation of draft assessment plan Submission of final assessment plan Implementation of assessment plan	May 2019 August 2019 September 2019-2020	Q4 2020
Current Projects: Ongoing					
EC17	RAASR sub-fund assessment group	EC	Beginning March 2017, participate as member to provide advice on concept notes	As required	As required
PSU1 PSU2	StatsAPEC (statistics.apec.org): • Key Indicators Database • Bilateral Linkages Database	Member Economies	Beginning July 2010, release of StatsAPEC website (optimization for mobile devices since August 2013) Beginning 2011, biannual data updates: • First update • Second update	June 2019 December 2019	Ongoing
PSU11	PSU Policy Briefs	Member Economies	Policy Briefs on pertinent policy relevant issues	On needs basis	Ongoing

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PSU31	APEC in Charts	SOM AMM	Beginning 2013, annual publication for AMM	November 2019	Ongoing
PSU32	APEC Regional Trends Analysis	SOM MRT AMM	Beginning 2016, biannual reports: <ul style="list-style-type: none"> • First report • Second report 	May 2019 November 2019	Ongoing
SOM17	Support to APEC Services Competitiveness Roadmap	GOS CTI SOM	Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress	As required	2025
Completed Projects					
PSU11	PSU Policy Briefs	Member Economies	Trade Facilitation in APEC: Progress and Impact (No. 25, January 2019) Accessed: 1,600 times Recognising Sustainability in Tourism (No. 26, February 2019) Accessed: 870 times	Ongoing	Done
SOM20	Technical support in preparing input toward the APEC Vision Group Report	AVG	APEC Vision Group Report and Recommendations (Draft 0, 14 January 2019)	-	Done
Collaboration Matters					
	Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable	-	Establish & maintain contacts with ADB, ADBI, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etc Establish information sharing arrangements & undertake joint work as appropriate Implement PSU-OECD MOU 2018-2021	Ongoing	Ongoing
Communication Matters					
	Publications	-	Beginning 2012, annual publication of Research Outcomes: Summary of Research Projects Publication of PSU projects above	Ongoing	Ongoing
	Outreach	-	Participate in internal/external events & briefings to visiting delegations Beginning 2012, prepare electronic mailer	Ongoing	Ongoing
	Online and social media	-	Maintain & update contents in PSU webpages Tap on APEC social media channels	Ongoing	Ongoing

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ID	Name	Stakeholders	Action	Future Milestones	Due
	Media activities	-	Prepare news releases Participate in media/video interviews & news briefings	Ongoing	Ongoing
	Infographics	-	Prepare infographics	Ongoing	Ongoing
Management Matters					
	Staff	PSU	Recruit staff and monitor performance Manage workload of staff & consultants consistent with work program	Ongoing	Ongoing
	Reports required by Governance Arrangements	PSU Board SOM	Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU's operations during the previous calendar year The Board will regularly report the outcomes of its meetings to SOM The PSU Director will regularly report on its activities to the Executive Director of the Secretariat	January and July to report on previous 6 month period As soon as practicable after audit Ongoing Ongoing	Bi-annually Annually After each meeting Ongoing