



**Asia-Pacific
Economic Cooperation**

2014/SOM1/010

Agenda Item: 9

Policy Support Unit Work Program As at 1 February 2014

Purpose: Information

Submitted by: Policy Support Unit, APEC Secretariat

Forum Doc. No.: 2014/SOM1/PSU/BM17/006



**First Senior Officials' Meeting
Ningbo, China
27-28 February 2014**

PSU Work Program as at 1 February 2014

ID	Name	Stakeholders	Action	Future Milestones	Due
Current projects: ongoing					
EC1	Research on key elements on Structural Reform	EC APEC Ministers responsible for Structural Reform	Liaise with EC to identify particular research topics		As required
EC4	Voluntary reviews	EC Participating Economies	Complete PSU role in assisting economies in undertaking reviews Exploratory meeting with Indonesia's MoF – 14 May 2010 ✓	2011 as required	As required
PSU1 PSU2	StatsAPEC: • Key Indicators Database • Bilateral Linkages Database	PSU Board Member Economies	Release of StatsAPEC website ✓ Optimization of StatsAPEC for mobile devices ✓ Beginning 2011, biannual data updates: • First update • Second update	1 July 2010 August 2013 June 2014 November 2014	Ongoing
PSU13	PSU Policy Briefs	SOM Member Economies	Release Policy Briefs that analyse pertinent policy relevant issues in the APEC region.	On needs basis	Ongoing
PSU18	APEC Economic Trends Analysis 2014	EC APEC Ministers	Beginning 2012, biannual submission of assessment reports for EC: • First report • Second report	February 2014 August 2014	Ongoing
PSU19	APEC in Charts 2014	SOM APEC Ministers	Beginning 2013, annual publication for AMM	November 2014 (AMM)	Ongoing
SOM9	Key Trends and Developments Relating to Trade and Investment Measures and Their Impact on the APEC Region 2014	SOM APEC Ministers	Beginning 2009, biannual submission of assessment reports (including information provided by WTO, ABAC and other relevant bodies) for: • MRT • AMM	APEC Ministers committed to continuing in 2014 • May 2014 (MRT) • November 2014 (AMM)	Ongoing

PSU Work Program as at 1 February 2014

ID	Name	Stakeholders	Action	Future Milestones	Due
Current projects: discrete					
CTI15	Perceptions in the Use of NTMs in the APEC Region	CTI	Presentation of first component (literature review) ✓ Presentation of second component (incidence of NTMs) ✓ Presentation of third component (impact of NTMs) Submission of Final Report	April 2013 (CTI2) End-June 2013 (CTI3) February 2014 May 2014	CTI2 2014 (Q2 2014)
CTI16	Bogor Goals Progress Report – IAP Peer Review Process 2014	CTI SOM	Submission of IAP Templates by members ✓ Preparation of Progress Reports Submission of Draft Progress Reports for review Discussion & Presentation of Draft Progress Reports Submission of Revised Progress Reports (if necessary) Submission of Final Reports	29 January 2014 End-January-End April 2014 Three weeks prior to SOM2 2014 SOM2 2014 SOM3 2014 CSOM 2014	CSOM (Q4 2014)
CTI17	Comprehensive Analysis on Enhanced Resiliency of Cross-Border Value Chains (Phase 1: Quantitative Analyses of Value Chain Risks)	CTI	Contractual negotiations & consultant appointment ✓ Submission of Inception Report ✓ Submission of Draft Final Report ✓ Submission of Final Report	5 September 2013 30 September 2013 End-November 2013 March 2014	Q1 2014
CTI18	Voluntary Standards and Regulatory Approaches in Advertising in APEC Economies	CTI	Contractual negotiations and appointment of consultant ✓ Submission of Inception Report ✓ Submission of Draft Full Report ✓ Presentation of Draft Final Report Submission of Final Report	9 October 2013 6 December 2013 6 January 2014 February 2014/ CTI1 March 2014	Q1 2014
CTI19	Comprehensive Analysis on Enhanced Resiliency of Cross-Border Value Chains (Phase 2: Evaluation of Value Chain Strength in the APEC Region)	CTI	Contractual negotiations & consultant appointment Submission of Inception Report Submission of Progress Report Submission of Draft Final Report Submission of Final Report	3 March 2014 Mid-March 2014 End-March 2014 End-April 2014 End-June 2014	Q3 2014

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ID	Name	Stakeholders	Action	Future Milestones	Due
EC8	Ease of Doing Business – Interim Assessment 2009-2013	EC EoDB FoTC SOM	Presentation of preliminary findings Submission of Draft Report Submission of Final Report	February 2014 (EC1) June 2014 August 2014 (EC2)	Q3 2014
PSU17	PSU Issues Paper: Integrating SMEs into Global Value Chains - Policy Principles and Best Practices	CTI SMEWG	Project update at CTI1 Presentation at SMEWG Workshop Submission of Draft Final Report to CTI & SMEWG Submission of Final Report Presentation at CTI2	February 2014 March 2014 April 2014 April 2014 May 2014	Q2 2014
SFOM2	Asia Region Funds Passport: A Study of Potential Economic Benefits and Costs	SFOM	Contractual negotiations and appointment of consultant ✓ Submission of Inception Report ✓ Submission of Draft Final Report ✓ Submission of Final Report ✓ Presentation at APEC Finance Deputies' Meeting	9 May 2013 15 June 2013 1 August 2013 30 August 2013 (ARFP WG) Mid-February 2014	Q1 2014
Completed projects					
PSU13	PSU Policy Briefs	SOM Member Economies	APEC, Services, and Supply Chains: Taking Stock of Services-Related Activities in APEC (No. 9, 29 January 2014) Accessed: 200 times		Done
Collaboration matters					
	Increasing relationships with other international and research fora, and seeking to establish more formalized collaboration, possible joint research and information sharing arrangements where suitable	APEC, IMF, WB, ASEAN, OECD, PECC, ERIA, ADB, etc.	Establish ongoing contacts with ADB, ASEAN, ERIA, IMF, OECD, PECC, UNCTAD, WB, WEF, WTO, etc ✓ Establish contacts with other organizations ✓ Establish information sharing arrangements Undertake joint work as appropriate and in the interests of APEC Avoid duplication of effort	Ongoing	Ongoing

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ID	Name	Stakeholders	Action	Future Milestones	Due
Communication matters					
	Research Outcomes: Summary of Research Projects 2013	APEC Stakeholders	Beginning 2012, annual publication	SOM1 2014	Q1 2014
	Electronic mailer	APEC Stakeholders	Beginning 2012, electronic mailer for mailing list	Ongoing	Ongoing
	Media activities	APEC Stakeholders	Prepare news releases Participate in media interviews	Ongoing	Ongoing
	PSU webpages	APEC Stakeholders	Maintain, update and improve contents in PSU webpages	Ongoing	Ongoing
	Speaking engagements	APEC Stakeholders	Participate in and speak at internal and external events	Ongoing	Ongoing
Management matters					
	Staff	PSU	Recruit staff and monitor performance Manage workload of staff and consultants consistent with work program	Ongoing	Ongoing
	Reports required by Governance Arrangements	PSU Board SOM	Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU's operations during the previous calendar year The Board will regularly report the outcomes of its meetings to SOM The PSU Director will regularly report on its activities to the Executive Director of the Secretariat	January and July to report on previous 6 month period As soon as practicable after audit	Bi-annually Annually After each meeting Ongoing