



**Asia-Pacific
Economic Cooperation**

2014/TPTWG39/MG/002

Agenda Item: 3

Policy Direction Letter

Purpose: Information

Submitted by: Lead Shepherd (Canada)



**Management Group Meeting
Christchurch, New Zealand
31 March 2014**



**Lead Shepherd's Policy Direction
for the 39th and 40th Transportation Working Group Meetings (TPTWG39/40)**

To Heads of Delegation, Chairs and Vice-Chairs of Experts Groups and Sub-groups, and the APEC Secretariat:

As Lead Shepherd of the TPTWG, I am looking forward to another year of working with all of you to improve the efficiency, safety and security of the transportation system in the APEC region.

At the outset, I would like to welcome Dr. Jin-cheol Lee, Republic of Korea, as Deputy Lead Shepherd. It is a pleasure to have Dr. Lee join the Management Team and I am confident that we will benefit from his leadership.

On behalf of all economies, I would like to congratulate Japan for its hosting of the highly successful 8th APEC Transportation Ministerial Meeting (TMM8), under the theme of *Enhancing Connectivity by "High-Quality Transportation" in the APEC Region*, which took place on September 5, 2013, in Tokyo. I would also like to extend our appreciation to the United States and Japan for hosting the high-level forum on Women in Transportation and the half-day Business Forum which were held in conjunction with TMM8. These events offered our Ministers, as well as other participants, the opportunity to share their views and experience on key transportation issues facing the APEC region.

In terms of our schedule for 2014, I would like to take this opportunity to thank New Zealand and Hong Kong for offering to host TPTWG-39 and TPTWG-40, respectively. I look forward to seeing you and progressing our work at TPTWG-39 in Christchurch from March 31-April 4, 2014, and at TPTWG-40 in Hong Kong from August 17-22, 2014.

While looking ahead to 2014, we remain mindful of the fact that a number of economies experienced devastating natural disasters in 2013. In particular, the Philippines was drastically affected by Typhoon Haiyan. As our colleagues in the Philippines, and the international Filipino community, work towards recovery, our thoughts are with those who have been touched by this terrible event.

Directions to TPTWG:

Underpinning our substantive work over the next year will be the APEC Leaders' 2013 Declaration, as well as the priorities outlined by our Ministers at TMM8, held in Japan last September.



In addition, we must give careful consideration to the priorities that China, as host economy, has identified for APEC in 2014:

1. Regional Economic Integration;
2. Connectivity and Infrastructure Investment; and
3. Comprehensive Economic Growth.

In order to meet our Leaders' and Ministers' objectives, reflect 2014 APEC priorities, and inform policy and planning in our economies, we will contribute to horizontal issues such as the APEC Framework on Connectivity, the APEC Multi-Year Plan on Infrastructure Development and Investment, and strengthening the Multilateral Trading System.

Future actions for the TPTWG in this regard include the development of a transportation "Connectivity Map" that will set out a vision and roadmap for physical and institutional integration to be reached by the year 2020, and the development of a "Quality Transport" vision, encompassing convenience, efficiency, safety, security, and sustainability, in cooperation with other relevant APEC fora. Thank you to Japan for agreeing to lead work on these initiatives.

We will continue to build linkages with the APEC Business Advisory Council (ABAC), the Committee on Trade and Investment (CTI), and other APEC sub-fora including the Energy Working Group (EWG), the Counter-Terrorism Working Group (CTWG), and the Policy Partnership on Women and the Economy (PPWE). We will also work with other international organizations to advance mutual goals.

We are tracking all of the TMM8 commitments and have developed the *APEC Transportation Ministerial Meeting (TMM8) Joint Statement: Workplan – 2013-2015* (attached at Annex A) for regular review between now and TMM9 which will be held in the Philippines.



Key priorities for Experts Groups include:

- ***Aviation Experts Group*** – Work toward agreements or other voluntary arrangements to address air services liberalization in the region and to improve aviation safety and security; work with the private sector to identify regulatory impediments and “doing business” issues that impact commercial air services in the region; continue to discuss ways to better facilitate the development of business aviation operations across APEC economies; further address the critical elements of an effective safety oversight system and support the implementation of international aviation standards and practices; continue to conduct on-site airport safety evaluations for developing APEC economies; continue to promote the use and implementation of advanced technologies for air traffic management with an emphasis on reducing the environmental footprint; and enhance aviation security in the region through workshops, information-sharing, regulatory cooperation, and capacity-building efforts to safeguard against threats to civil aviation, in harmonization with the wider global context.
- ***Intermodal and Intelligent Transportation Systems (ITS) Experts Group*** – Promote a safe, seamless, green and reliable transportation system through intermodal connectivity and innovation; address chokepoints identified by the APEC Supply-Chain Connectivity Framework; continue close collaboration with other forums, including the International Transport Forum on complementary synergies and the Energy Working Group to facilitate the development and diffusion of climate and environment friendly technologies, policies and practices in transport sector; continue to promote the implementation of Global Navigation Satellite System (GNSS) technologies through the GNSS Implementation Team (GIT); promote energy efficient modes, including rail, inland river transport and short-sea shipping; strengthen capacity building in emergency preparedness and global supply chain resilience; and introduce best practices and ITS technologies in the areas of intermodal transport, logistics, and supply chains.
- ***Land Experts Group*** – Work to harmonize vehicle standards and build capacity to establish and administer vehicle regulatory frameworks; share information on national road safety strategies, targets and rail safety issues and initiatives, including level-crossing safety; follow up on the outcomes of projects on motorcycle safety and heavy vehicle safety as well as progress on the uptake of heavy vehicle project recommendations by economies; collaborate with the APEC Health Working Group on aspects of road safety that have health ramifications; support the United Nations Decade of Action for Road Safety (2011-2020) and the Global Plan for the Decade of Action by encouraging economies to implement initiatives and increase efforts; and liaise with the International Working Group on Land Transport Security (IWGLTS) and share information on land transport security issues and initiatives.



- ***Maritime Experts Group*** – Work toward the Bogor Goals in the maritime sector through the sharing of shipping policies; improving supply chain connectivity, capacity, recovery, resilience and efficiency; enhancing environmentally friendly, efficient, safe and secure maritime transportation of goods and people by exchanging information, training, sharing best practices and supporting capacity development; increasing participation in mutual and self-assessment programs and exercises; and enhancing the implementation of security standards, practices and legislative/regulatory systems.

I would encourage all APEC member economies to participate in the APEC Port Services Network (APSN) in order to facilitate cooperation and communication amongst ports and related sectors in the region.

Projects:

The TPTWG was very successful in the 3rd round of project funding sessions in 2013. As a result of your innovative thinking and efforts, the group received in-principle funding approval for 5 of 7 proposed projects. I would like to thank the Management Team, as well as the TPTWG Program Director, for their dedication in ensuring that these projects found success. They will also have significant influence on the group's direction over the next year as we implement and report on them.

As you know, the APEC Secretariat has proposed a change in the Project Session Cycle. In 2014, we will be given two opportunities to submit project proposals for funding approval, as opposed to the 3 cycles offered in years past. Project proposal submission deadlines have been communicated to you (and are summarized in Annex B, attached), and I encourage you to be mindful of these when developing your workplans for the year. As always, my team and I are available to assist you in proposal development.

APEC Reporting:

As mandated by SCE, the TPTWG underwent an Independent Assessment in 2013 (attached at Annex C). The assessment was finalized by SCE during its August meeting, and during 2014 we must work towards implementing the key recommendations.

At our meeting in New Zealand we must finalize the TPTWG's Strategic Plan, which will replace the Medium Term Plan.

Paramount to fruitful discussions at our meetings is the distribution of meeting documents in sufficient time to allow for review and analysis by economies. I would ask that you continue to be mindful of the 4-week deadline to submit papers in advance of meetings in 2014 and beyond.



It is especially important to submit documents as soon as possible for TPTWG-39 given the efforts being made by our New Zealand colleagues to achieve a “Less Paper” meeting. All meeting documents will be stored on a dedicated website and will be accessible to delegates via Wi-Fi connection in meeting rooms. I would encourage you to do your part to help New Zealand achieve the goal of a paperless meeting and travel to Christchurch with your laptop or tablet.

The year 2014 will bring to a close my second two year term as Lead Shepherd. I am very grateful for your continued cooperation throughout my tenure. The Management Team should explore nominations for this position during TPTWG-39 in Christchurch, with a mind to holding an election during TPTWG-40 in Hong Kong. I would be pleased to speak to interested candidates about the requirements of the role and the support that Canada can provide.

We have made significant headway towards improving transportation in the APEC region and I am proud to have been a part of the many successes of the group. My team and I look forward to continuing our excellent working relationship in 2014!

Arlene Turner
Lead Shepherd
APEC Transportation Working Group



**ANNEX A: APEC TRANSPORTATION MINISTERIAL MEETING (TMM8)
JOINT STATEMENT: WORKPLAN – 2013 –2015**

	MINISTERIAL TASKINGS	LEAD ECONOMY(S)/ SUB-GROUP	ACTIVITIES	DELIVERABLES	PROGRESS
Promoting Connectivity					
4	We remain committed to improving transportation systems to ease the flow of goods, people, services, and capital in the APEC region, and we direct the TPTWG to continue to enhance its work on connectivity including in the areas of aviation, maritime, cruise industry, logistics, intercity and urban transport, intelligent transportation systems, and intermodal networks.	All groups			
5	Mindful of regional targets of economic integration within ASEAN by 2015, achieving the Bogor Goals by 2020, and recognizing the importance of sharing the vision of the transportation network within the APEC region, we instruct the TPTWG to develop a transportation “Connectivity Map” that will visualize our ideal of physical and institutional integration to be reached by the year 2020, and to report on it at the next Ministerial Meeting.	All Groups, led by Japan			
6	We welcome the efforts of economies to implement the transport elements of the APEC Supply-Chain Connectivity Framework Action Plan.	All groups			
7	We also support this year’s initiative to establish a unifying, forward-looking, and ambitious APEC Framework on Connectivity and its three pillars - physical connectivity, institutional connectivity, and people-to-people connectivity - in order	All groups, led by IIEG			



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	to strengthen regional economic integration, contribute to economic growth and enhance trade.				
8	An open and liberal international aviation regime is conducive to commercial and economic growth across the APEC region. We note in particular the conclusion of the 6 th meeting of the ICAO Worldwide Air Transport Conference that States should continue to pursue market access liberalization according to their respective situations and requirements, using existing avenues such as the Multilateral Agreement on the Liberalization of International Air Transportation. We also note ICAO's recommendation to develop and adopt a long-term vision for international air transport liberalization, including the examination of an international agreement. We welcome the progress made by APEC economies in liberalizing aviation markets and recommend that they continue their work in this regard.	AEG			
11	Recognizing the importance of Global Navigation Satellite System (GNSS) applications in achieving seamless intermodal transportation to enhance safety, security, and sustainability, we support the work of the GNSS Implementation Team (GIT) and encourage continued efforts by each economy to develop capabilities for GNSS interference detection and mitigation.	IIEG GIT			
Enhancing Transportation Infrastructure					
12	We reaffirm that transportation infrastructure	All groups,			



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	MINISTERIAL TASKINGS	LEAD ECONOMY(S)/ SUB-GROUP	ACTIVITIES	DELIVERABLES	PROGRESS
	development is essential to the promotion of economic growth in the APEC region. This challenge is not only for developing economies, but also for developed economies. We encourage all economies to invest in new, upgraded, or replacement infrastructure, in order to meet increased transportation needs.	led by IIEG			
13	In this regard, we take note of this year's proposal to develop a coordinated approach to promoting development, investment, and financing of well-designed, sustainable and resilient infrastructure within and between our economies through the creation of a multi-year plan to improve physical connectivity in Asia-Pacific.	IIEG to monitor and identify roles if any for TPTWG			
14	We note that public-private cooperation and inter-governmental dialogue are important to ensure adequate, sustainable investments in, and maintenance and management of, transportation related projects.	All groups (in collaboration with ABAC)			
15	We therefore instruct the TPTWG to explore opportunities for deepening cooperation including sharing experiences and best practices in transportation infrastructure investment, financing and operations, particularly with regard to public-private partnerships.	All groups (in collaboration with ABAC)			
Pursuing "Quality Transport"					
16	The remarkable economic growth in the APEC region requires a transportation network that can keep pace with development and meet	All groups			



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17	the expectations of the business community and society more broadly. We reaffirm the importance of sharing information on advanced transportation systems; policy and regulatory measures; innovative technologies; and universal design concepts, notably as they pertain to accessibility. We will also continue efforts made to date on intelligent supply chain initiatives. To this end, we direct the TPTWG to develop a “Quality Transport” vision, encompassing convenience, efficiency, safety, security, and sustainability as priorities, in cooperation with other relevant APEC fora.	All groups (in collaboration with ABAC, ITF, and others TBC), led by Japan			
Natural Disasters					
18	We reaffirm the importance of preparedness, resilience and response to natural disasters within the APEC region. We will continue to learn from past experiences and to share best practices to protect supply chains and transportation infrastructure.	IIEG			
Capacity Building					
19	Acknowledging the important role of capacity building in strengthening and supporting the trade and investment liberalization and facilitation agenda particularly in making progress in the transportation sector in the APEC region, we reaffirm the 2012 leaders’ commitment to provide effective economic and technical cooperation.	All groups			
20	With regard to transportation safety, security, efficiency, and environmental protection, we note the importance of the	All groups (in collaboration with ICAO, IMO, and others TBC)			



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21	initiatives underway in ICAO, IMO, and other international organizations as well as the complementary work of the TPTWG through information sharing and capacity building projects. We instruct the TPTWG to collaborate with those international organizations where appropriate. We endorse the capacity building work being undertaken to promote the implementation of the relevant international treaties.	All groups			
Safety and Security					
22	We encourage the TPTWG to work with stakeholders from all modes to improve the safety and security of operators, service providers and facilities.	AEG MEG			
23	We acknowledge the wide range of work that economies are undertaking on road safety and the prominence that the United Nations has accorded this major concern by progressing the Decade of Action for Road Safety, 2011-2020. We recognize the important work of the TPTWG in facilitating information sharing and collaboration between developed and developing economies on evidence-based road safety policy measures with identified targets, systems and technologies. We direct the TPTWG to continue this body of work. We also encourage the TPTWG to undertake further work on improving safety between road and rail users.	LEG			
24	We encourage the TPTWG to maintain its collaboration with the International	LEG			



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	Working Group on Land Transport Security and to continue efforts to improve and promote best practices in the land transport security sector.				
25	We encourage economies to as far as possible utilize the latest transport security technology and give a high priority to providing comprehensive training to transport security personnel to assist them in delivering an effective transport security system so as to minimize any security risks to transport within the Asia-Pacific region.	LEG AEG – SEC MEG – SEC			
Combating Corruption and Illicit Trade across the Asia-Pacific Region					
26	We condemn any use of the transportation system by human traffickers within and across our borders. The International Labor Organization estimates that globally, 20.9 million people are victims of forced labour, including people trafficked for sexual and other forms of labour exploitation. Given that our transportation networks could be exploited by traffickers seeking to move their victims, we direct the TPTWG to explore ways to increase watchfulness and deter and prevent human traffickers from using our transportation networks.	All groups, led by the United States			
Vehicle Standards Harmonization					
27	We urge member economies to participate in the harmonization work under agreements administered by the World Forum for Harmonization of Vehicle Standards (WP.29) of the United Nations Economic Commission for Europe (UNECE) aiming at the	LEG			



	MINISTERIAL TASKINGS	LEAD ECONOMY(S)/ SUB-GROUP	ACTIVITIES	DELIVERABLES	PROGRESS
	improvement of the safety and environmental performance of vehicles as well as greater economic integration through harmonized vehicle standards and technical requirements.				
Women in Transportation					
28	We applaud the TPTWG's work on the compendium of best practices for the inclusion of women in the transportation sector. We instruct the TPTWG to build on its progress to develop a framework for collection of data and sharing of resources that will enhance opportunities for women in transportation and enable the measurement of progress over time. We encourage each economy to continue voluntary efforts to support this important endeavor.	All groups, led by the United States			
APEC Green Port Initiative					
29	We support the continuing work of the APEC Port Services Network (APSN) on the Green Port Initiative in encouraging collaboration, communication and capacity building among ports and related maritime sectors in the region. We affirm the value of the Green Port Award System (GPAS) to enhance regional environmental awareness, share best practices, improve the overall performance, efficiency and sustainability of APEC ports and promote innovation for green growth. We encourage the APSN and all economies to continue to contribute to green port development.	APSN Secretariat MEG			
APEC Travel Facilitation Initiative					
30	We instruct the TPTWG to work with other APEC fora to facilitate the relevant	AEG			



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	MINISTERIAL TASKINGS	LEAD ECONOMY(S)/ SUB-GROUP	ACTIVITIES	DELIVERABLES	PROGRESS
	elements of the APEC Travel Facilitation Initiative.				
Conclusion					
31	We reaffirm our commitment to contribute to the further development of the APEC region by continuing our cooperative activities within APEC, with other international and regional organizations, and with the private sector and other stakeholders.	All groups			
32	Strong engagement and cross fora collaboration is needed to ensure that transportation in the APEC region is safe, secure, convenient, efficient, and sustainable. We recognize the complementary work within APEC in areas such as procedures related to trade and customs, business mobility, automotive industry, energy efficiency, tourism, and counter terrorism. We encourage the ongoing collaboration between the TPTWG and relevant APEC fora.	All groups (in collaboration with EWG, CTWG, Automotive Dialogue, CTI, and others TBC)			
33	We instruct the TPTWG to continue its efforts with respect to the implementation of the objectives set out at the Special Transport Ministers' Meeting (STMM), TMM7, and previous Ministerial meetings.	All groups			
34	We agree to meet again in the Philippines in 2015 to work towards the further advancement of the transportation sector in the APEC region.	Phillipines			



ANNEX B: TPTWG INTERNAL DEADLINES FOR SUBMISSION OF 2014 PROJECTS

In order to meet the first deadline for submission and ensure endorsement of concept notes and project proposals by TPTWG in time for submission to the APEC Secretariat, we ask that HODs and project overseers adhere to the following internal TPTWG deadlines:

Session 1: February 2014

February 14, 2014	Project Proponents to submit full Concept Notes (CN) to Lead Shepherd with a copy to jennifer.little@tc.gc.ca , lindsay.mclaren@tc.gc.ca , and ginette.hamilton@tc.gc.ca
February 19, 2014	Lead Shepherd to seek HODs and EG Chairs endorsement of CNs by February 24, 2014
February 25, 2014	Project Proponents to submit TPTWG endorsed CNs to APEC Secretariat via TPTWG Program Director, Program Director, Mr Alexey Sapetko as@appec.org with a copy to ltsy@appec.org Proponents of the endorsed CNs are advised to start drafting of the Full Project Proposals in advance (preferably together with the CN development).
April 28, 2014	Decisions from BMC on Project Concept Notes for Session 1
May 5, 2014	Project Proponents to submit full project proposals and at least 2 QAFs to Lead Shepherd with a copy to jennifer.little@tc.gc.ca , lindsay.mclaren@tc.gc.ca , and ginette.hamilton@tc.gc.ca
May 6, 2014	Lead Shepherd to seek HODs endorsement of full project proposals and QAFs by May 8, 2014
May 12, 2014	Project Proponents to submit TPTWG endorsed full project proposals and QAFs to APEC Secretariat via TPTWG Program Director, Program Director, Mr Alexey Sapetko as@appec.org with a copy to ltsy@appec.org
May 30, 2014	Notification of decisions on full Project Proposals by BMC to Project Proponents



Session 2: July 2014

July 7, 2014	Project Proponents to submit full Concept Notes (CN) to Lead Shepherd with a copy to jennifer.little@tc.gc.ca , lindsay.mclaren@tc.gc.ca , and ginette.hamilton@tc.gc.ca
July 10, 2014	Lead Shepherd to seek HODs and EG Chairs endorsement of CNs by July 14, 2014
July 16, 2014	Project Proponents to submit TPTWG endorsed CNs to APEC Secretariat via TPTWG Program Director, Program Director, Mr Alexey Sapetko as@apec.org with a copy to ltsy@apec.org Proponents of the endorsed CNs are advised to start drafting of the Full Project Proposals in advance (preferably together with the CN development).
September 17, 2014	Decisions from BMC on Project Concept Notes for Session 2
September 26, 2014	Project Proponents to submit full project proposals and at least 2 QAFs to Lead Shepherd with a copy to jennifer.little@tc.gc.ca , lindsay.mclaren@tc.gc.ca , and ginette.hamilton@tc.gc.ca
September 30, 2014	Lead Shepherd to seek HODs endorsement of full project proposals and QAFs by October 2, 2014
October 8, 2014	Project Proponents to submit TPTWG endorsed full project proposals and QAFs to APEC Secretariat via TPTWG Program Director, Program Director, Mr Alexey Sapetko as@apec.org with a copy to ltsy@apec.org
October 31, 2014	Notification of decisions on full Project Proposals by BMC to Project Proponents



ANNEX C: INDEPENDENT ASSESSMENT OF THE APEC TRANSPORTATION WORKING GROUP - JULY 2013

NOTE: Please see separate PDF Document entitled “*Annex C - TPTWG Independent Assessment 2013*” for full version of the assessment.

Recommendations by Independent Assessor	Comments from member economies and/or APEC Secretariat	Suggested Action to be taken by SCE or TPTWG	Proposed timeline to implement the recommendation by SCE or TPTWG	Agreement on the suggested action (Yes/No)
RECOMMENDATIONS TO SCE				
Recommendation to SCE1. To consider exhorting economies to carefully chose their delegations to have a successful participation in TPT-WG and APEC as a global forum. The objective would be to ensure that attendees are well informed and empowered to the best extent possible to commit work activities and projects.		As per the recommendation.	Ongoing	Yes
Recommendation to SCE2. Consider including in the ranking process of project selection some criteria related to the specific WG priorities and impact of the project, including how the project impacts other APEC fora priorities.		SCE reviews the project funding criteria each year to reflect APEC’s overall priorities; fora are encouraged to develop proposals that align with those priorities.	Ongoing.	Yes
Recommendation to SCE3. APEC should consider funding the participation of economies personnel who are elected to official positions within fora (e.g., Experts Group and Sub-Group Chairs, Deputy or Vice Chairs, Lead Shepherd, etc.) as a means of encouraging developing economies to seek these positions. This should extend beyond the APEC travel eligible economies, however, as it would also encourage broader participation by all economies.	<u>APEC Secretariat:</u> This proposal has significant funding implications and could not be accommodated within the Secretariat’s current budget.	Not at this time.	NA	Yes

Recommendation to SCE4. SCE should consider a protocol to make communication more efficient with TPT-WG including the possibility of attending the TPT- WG meetings or at least giving feedback on TPT-WG documents before its meetings. A protocol should be established with TPT-WG to facilitate this dialogue.		SCE supports improved communication with fora and would welcome any specific proposals from TPTWG on how communication could be improved.	Ongoing	Yes
Recommendation to SCE5. Review protocols to provide travel funds for elected working group officials to attend other fora meetings.	<u>APEC Secretariat:</u> This proposal has significant funding implications and could not be accommodated within the Secretariat's current budget.	Not at this time.	NA	Yes
RECOMMENDATIONS TO APEC SECRETARIAT				
Recommendation to APEC Secretariat 1. Consider the possibility of allowing project funds to be used for project management activities. The project manager will be responsible for ensuring the implementation of the project and to work closely with the TPT-WG officer, the latter could also alleviate the APEC Secretariat workload.	<u>APEC Secretariat:</u> Strictly speaking the assessor is not supposed to make recommendations to the Secretariat but rather to SCE (and was supposed to limit herself to five such recommendations). Project administration falls under the BMC's responsibility, however allowing limited project funds to be spent on project management does not seem appropriate at present.	Not at this time.	NA	Yes

RECOMMENDATIONS TO TPTWG				
Recommendation to TPTWG 1. The TPT-WG priorities are taken into consideration at the highest levels in APEC. The inclusive methodology and timing to present the economies priorities fostered by the TPT-MG should be maintained to ensure this outcome. TPT-WG could consider detailing this methodology so this result is permanent.		As per the recommendation.	Ongoing	Yes
Recommendation to TPTWG 2. Considering TPT-WG has a working web site and to facilitate a better understanding of the TPT-WG procedures as well as APEC mechanisms, it is recommended to prepare a presentation of the working group including the pertinent links to the experts groups and sub-groups' ToR as well as the APEC guidelines.		TPTWG to consider and action, if feasible.	SCE 2 2014	Yes
Recommendation to TPTWG 3. Make it standard protocol to have each Member Economy to provide a brief overview of their expectations and purposes of participation as part of their inputs to a draft agenda for an upcoming meeting.	<u>APEC Secretariat:</u> the TPTWG Lead Shepherd provided the following comment: "It is a regular practice to consult all Heads of Delegation and expert group chairs on the management, HODs and plenary agendas. It is not practical to <u>require</u> each economy to contribute to this exercise."	TPTWG to consider and action, if feasible.	Ongoing	Yes

Recommendation to TPTWG 4. To consider developing a protocol to solicit those economies who haven't been active in terms of project supporting, their feedback on the alignment of the actual projects to their specific priorities. This should include an exercise of evaluating the obstacles they may have encounter to support or present projects to consider mechanisms to solve them.		As per the recommendation.	SCE2 2014	Yes
Recommendation to TPTWG 5. Prepare a presentation that explains the projects process including links to the pertinent documents.	<u>APEC Secretariat:</u> This recommendation should be implemented in consultation with the Program Director and Project Management Unit who have appropriate resources readily available.	As per the recommendation.	SCE2 2014	Yes
Recommendation to TPTWG 6. Revise protocols to permit projects to have a full year for execution from the time of contract issuance to avoid the difficulty to adhere to the timeframe projects implementation due to various unexpected factors.	<u>APEC Secretariat:</u> The TPTWG is unable to implement this recommendation as it falls within the BMC's responsibility. BMC regularly reviews project protocols in order to make them more effective.	Not at this time.	NA	Yes
Recommendation to TPTWG 7. Support the APEC Secretariat proposal to the BMC to extend project completion dates to two years after the date of approval.		As per the recommendation.	Ongoing	Yes
Recommendation to TPTWG 8. Identify best practices on joint project proposals to be strengthened and shared with other APEC fora.		TPTWG to consider and action, if feasible.	SCE2 2014	Yes

Recommendation to TPTWG 9. TPT-WG could consider reviewing its Management Guide to contemplate the possibility of distributing responsibilities amongst more office holders to incentivize economies to access to these positions.		As per the recommendation.	SCE2 2014	Yes
Recommendation to TPTWG 10. To increase member economies participation workshop schedules should coincide with Ministerial Meetings.		TPTWG to consider and action, if feasible.	Ongoing	Yes
Recommendation to TPTWG 11. To incentivize participation, member economies should be involved since the preparation of the agenda, especially Expert Groups agendas, to ensure that their needs and topics of interest are covered. To achieve so, more time should be given to this preparation to include Member Economies feedback.	<u>APEC Secretariat:</u> the TPTWG Lead Shepherd provided the following comment: It is a regular practice to consult all Heads of Delegation and expert group chairs on the management, HODs and plenary agendas. Expert Group chairs consult with their membership on their agendas, and there is always the opportunity to add issues or raise other business at the meetings.	TPTWG to consider and action, if feasible.	Ongoing	Yes
Recommendation to TPTWG 12. Currently there are document submission deadlines that do not appear to be followed by Member Economies. The timings should be respected as, if documents are circulated with sufficient time prior to meetings, economies might be incentivized to better prepare their participation, which could contribute to higher quality meetings.		As per the recommendation.	Ongoing	Yes

Recommendation to TPTWG 13. In order to assist office holders in better preparation of their meetings, a mechanism should be agreed so information of expected attendance is properly disseminated to the working group officers preferably in advance of document reproduction deadlines, but after registration deadlines.	<u>APEC Secretariat:</u> the TPTWG Lead Shepherd provided the following comment: The intent of this recommendation is not clear. If the idea is that Expert Group chairs should be in touch with their members intersessionally, it should be noted that this is often the case.	TPTWG to consider and action, if feasible.	Ongoing	Yes
Recommendation to TPTWG 14. Host governments should solicit work group chairs for desired meeting space conditions prior to sessions.	<u>APEC Secretariat:</u> the Program Director is expected to facilitate meeting room requirements with host economies to ensure fora requirements are met. The TPTWG Lead Shepherd provided the following comment: We are not aware of any concerns in this regard. Ample space for each Expert and Sub Group is provided as a matter of course.	Not at this time.	NA	Yes
Recommendation to TPTWG 15. Review existing protocols to ensure that website information is up to date to be an effective work tool for Member Economies and TPT groups.		As per the recommendation.	SCE2 2014	Yes
Recommendation to TPTWG 16. Review protocols to focus economy reports. Economy priorities should be given special consideration.		As per the recommendation.	Ongoing	Yes



Recommendation to TPTWG 17. Review protocols on how to involve ABAC in TPT-WG activities. Participation in meetings does not seem to be sufficient. A more strategic relationship should be created so that the knowledge and experience that the private sector has in transportation issues could be effectively shared to government officials and vice versa.	<u>APEC Secretariat:</u> the TPTWG Lead Shepherd provided the following comment: ABAC is invited to participate in TPTWG meetings as a matter of course and participates as availabilities and scheduling allow.	TPTWG to consider and action, if feasible.	Ongoing	Yes
Recommendation to TPTWG 18. TPTWG could consider co-sponsoring the CTWG's Secure Trade in the APEC Region (STAR) Conference or developing its own, similar, contact group in which TPT-WG issues are specifically discussed with a wide range of private sector entities.		As per the recommendation.	SCE2 2014	Yes