



**Asia-Pacific  
Economic Cooperation**

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**2017/SOM3/004**  
Agenda Item: 13

## **Policy Support Unit Work Program As at 1 August 2017**

Purpose: Information  
Submitted by: Policy Support Unit, APEC Secretariat  
Forum Doc. No.: 2017/SOM3/PSU/BM28/009



**Third Senior Officials' Meeting  
Ho Chi Minh City, Viet Nam  
29-30 August 2017**

**PSU Work Program as at 1 August 2017**

<b>ID</b>	<b>Name</b>	<b>Stakeholders</b>	<b>Action</b>	<b>Future Milestones</b>	<b>Due</b>
<b>Current Projects: Ongoing</b>					
EC1	Research on key elements on Structural Reform	EC SRMM	Liaise with EC to identify particular research topics		As required
EC4	Voluntary reviews	EC Participating Economies	Complete PSU role in assisting economies in undertaking reviews Exploratory meeting with Indonesia's MoF (14 May 2010)✓	2011 as required	As required
EC17	RAASR sub-fund assessment group	EC	Beginning March 2017, participate as member to provide advice on concept notes	As required	As required
PSU1 PSU2	StatsAPEC: • Key Indicators Database • Bilateral Linkages Database	PSU Board Member Economies	Release of StatsAPEC website✓ Optimization of StatsAPEC for mobile devices✓ Beginning 2011, biannual data updates: • <a href="#">First update</a> ✓ • Second update	1 July 2010 August 2013  June 2017 December 2017	Ongoing
PSU11	PSU Policy Briefs	SOM Member Economies	Release Policy Briefs that analyze pertinent policy relevant issues in the APEC region.	On needs basis	Ongoing
PSU27	APEC in Charts 2017	SOM AMM AELM	Beginning 2013, annual publication for AMM	November 2017	Ongoing
PSU28	APEC Regional Trends Analysis	CTI EC SOM AMM	Beginning 2016, biannual reports: • <a href="#">First report</a> ✓ • Second report	May 2017 November 2017	Ongoing
SOM16	Support to APEC Services Competitiveness Roadmap	SOM CTI GOS	Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for carrying out APEC-wide actions to identify possible statistics to measure progress		Ongoing
<b>Current Projects: Discrete</b>					
CTI35	Study on the Application of Global Data Standards (GDS) for Supply Chain Connectivity – Phase Two	CTI	Submission of Draft Final Report✓ Submission of Final Report	End-June 2017 August 2017	Q3 2017

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CTI37	Study on Single Window Systems' (SWS) International Interoperability: Key Issues for its Implementation	CTI	Contractual negotiations & consultant appointment✓ Submission of Inception Report✓ Submission of Progress Report✓ Submission of Draft Final Report Submission of Final Report	Mid-November 2016 December 2016 May 2017 September 2017 October 2017	Q4 2017
CTI38	Promoting E-commerce to Globalize MSMEs	CTI	Project update to CTI3✓ Project update for CSOM✓ Distribution of survey questionnaires to CTI✓ Project update to CTI1✓ Submission of preliminary survey result data to CTI2✓ Submission of Draft Report to CTI3 Submission of Final Report	August 2016 October 2016 January 2017 26-28 February 2017 May 2017 August 2017 October 2017	Q4 2017
CTI39	Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2016 by APEC Economies	CTI	Project update at CTI1✓ Submission of Draft Report to CTI3 Submission of Final Report	26-28 February 2017 August 2017 September 2017	Q3 2017
CTI40	Seminar/Workshop and Studies on Wider Range of Services in Environmental Industries/Businesses	CTI	Organisation of workshop at CTI2✓ Submission of Draft Report to CTI3 Submission of Final Report	11 May 2017 August 2017 November 2017	Q4 2017
CTI41	Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Viet Nam)	CTI	Establishment of review team✓ Submission of Inception Report✓ Review visits Conduct document based review & interviews Submission of Progress Report Submission of Draft Final Report Submission of Final Report	16 May 2017 May 2017 August 2017 September 2017 October 2017 November 2017 December 2017	Q4 2017
CTI41	Support in Development of SCFAP II Monitoring Framework	CTI	Submission of Draft Analysis on External Indicators Submission of Final Analysis on External Indicators	August 2017 November 2017	Q4 2017
EC16	Second APEC Ease of Doing Business Action Plan: Annual Progress Assessment 2016	EC	Presentation of Preliminary Results at EC1✓ Submission of Draft Report to EC2 Submission of Final Report	27-28 February 2017 August 2017 September 2017	Q3 2017

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EC18	APEC Economic Policy Report (AEPR) 2017: Structural Reform and Human Capital Development	EC	Literature review & data analysis for Chapters 1 & 2✓ Contractual negotiations & consultant appointment✓ Deadline for economies to submit completed IERs Deadline for economies to submit draft case studies✓ Review of draft case studies and analyse IERs Submission of first draft Chapters 1 & 2 Deadline for economies to submit revised case studies Submission of finalized Chapters 1 & 2	March-May 2017 End-April 2017 June 2017 July 2017 June-August 2017 August 2017 August 2017 September 2017	Q4 2017
PPWE2	The APEC Women and the Economy Dashboard 2016	PPWE SOM	Submission of Draft Dashboard✓ Submission of comments & data by economies✓ Submission of Final Dashboard	5 May 2017 20 June 2017 August 2017	Q3 2017
SCSC2	Developing Indicators to Assess the Strength of Standards and Conformance (S&C) Infrastructure in APEC	SCSC	Contractual negotiations & consultant appointment✓ Submission of Inception Report✓ Submission of Progress Report 1 to SCSC1✓ Submission of Progress Report 2 Submission of Progress Report 2 to SCSC2 Presentation of Draft Final Report Submission of Final Report	9 November 2016 December 2016 20-21 February 2017 August 2017 August 2017 September 2017 Early November 2017	Q4 2017
SOM16	APEC Services Competitiveness Roadmap (ASCR) Baseline Indicators	SOM GOS	Submission of Draft Report✓ Submission of Draft Final Report Submission of Final Report	May 2017 August 2017 November 2017	Q4 2017
<b>Completed Projects</b>					
CTI28	Study on the Application of Global Data Standards (GDS) for Supply Chain Connectivity – Phase One	CTI	<a href="#">Report distributed – February 2017</a> Accessed: 920 times	-	Done
CTI33	Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: The Philippines)	CTI	<a href="#">Report distributed – May 2017</a> Accessed: 370 times	-	Done
CTI34	Facilitating Digital Trade for Inclusive Growth: Key Issues in Promoting Digital Trade in APEC (Issues Paper No. 12)	CTI	<a href="#">Paper distributed – April 2017</a> Accessed: 2,200 times	-	Done

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CTI36	Case Study on Supporting Industry Promotion Policies in APEC – APEC Supporting Industry Initiative	CTI	<a href="#">Supporting Industry Promotion Policies in APEC: Synthesis Report – May 2017</a> Accessed: 1,100 times  <a href="#">Case Study on Australia – May 2017</a> Accessed: 420 times  <a href="#">Case Study on Mexico</a> Accessed: 390 times  <a href="#">Case Study on Viet Nam – May 2017</a> Accessed: 400 times	-	Done
GOS1	Case Studies on the Role of Services Trade in Global Value Chains (GVCs)	GOS MAG	<a href="#">Health &amp; Medical Services in Malaysia – February 2017</a> Accessed: 820 times	-	Done
IEG2	Investment Facilitation Action Plan (IFAP) Implementation to Facilitate FDI in APEC: Updates in 2016	IEG	<a href="#">Report distributed – May 2017</a> Accessed: 1,100 times	-	Done
PSU11	PSU Policy Briefs	SOM Member Economies	<a href="#">Trade of Fishery Products and Fisheries Subsidies in APEC (No. 16, January 2017)</a> Accessed: 1,000 times  <a href="#">Import Licensing Regimes: An APEC Snapshot and Considerations for their Use (No. 17, January 2017)</a> Accessed: 1,040 times  <a href="#">NTMs in ICT Products (No. 18, April 2017)</a> Accessed: 570 times	Ongoing	Done
PSU28	APEC Regional Trends Analysis	CTI EC SOM AMM	<a href="#">May 2017 Issue: Globalisation: The Good, the Bad, and the Role of Policy</a> Accessed: 2,900 times	-	Done
SOM15	Partnerships for the Sustainable Development of Cities in APEC Region	SOM	<a href="#">Report distributed – June 2017</a> Accessed: 2,600 times	-	Done

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<b>Collaboration Matters</b>					
	Increasing relationships with other international & research fora, and seeking to establish more formalized collaboration, possible joint research & information sharing arrangements where suitable	APEC, IMF, WB, ASEAN, OECD, PECC, ERIA, ADB, etc.	Establish ongoing contacts with ADB, ADBI, ASEAN, ERIA, IMF, OECD, PECC, UNCTAD, WB, WEF, WTO, etc Establish contacts & information sharing arrangements Undertake joint work as appropriate & in APEC interest Avoid duplication of effort	Ongoing	Ongoing
<b>Communication Matters</b>					
	Research Outcomes: Summary of Research Projects 2016	APEC Stakeholders	Beginning 2012, <a href="#">annual publication</a> Accessed: 760 times	Ongoing	Done
	Electronic mailer	APEC Stakeholders	Beginning 2012, electronic mailer for mailing list	Ongoing	Ongoing
	Media activities	APEC Stakeholders	Prepare news releases Participate in media interviews and briefings	Ongoing	Ongoing
	PSU webpages	APEC Stakeholders	Maintain, update & improve contents in <a href="#">PSU webpages</a>	Ongoing	Ongoing
	Speaking engagements	APEC Stakeholders	Participate in and speak at internal and external events	Ongoing	Ongoing
<b>Management Matters</b>					
	Staff	PSU	Recruit staff and monitor performance Manage workload of staff & consultants consistent with work program	Ongoing	Ongoing
	Reports required by Governance Arrangements	PSU Board SOM	Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments  As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU's operations during the previous calendar year  The Board will regularly report the outcomes of its meetings to SOM  The PSU Director will regularly report on its activities to the Executive Director of the Secretariat	January and July to report on previous 6 month period  As soon as practicable after audit	Bi-annually  Annually  After each meeting  Ongoing
	Mid-term review	PSU Board SOM	Review the work and operations of the PSU and on the effectiveness of the PSU's outputs from its establishment to 2016 and to provide recommendations for the strategic direction of the PSU	-	Done