

2019/SOM1/ECSG/003

Agenda Item: 6

APEC Secretariat Updates

Purpose: Information Submitted by: APEC Secretariat



39th Electronic Commerce Steering Group Meeting Santiago, Chile 28 February 2019



APEC Secretariat Updates

Adrian Cheng Program Director, ECSG

ECSG and Related Meetings, 26-28 Feb 2019 SOM 1 & Related Meetings, Feb – Mar 2019

Advancing Free Trade for Asia-Pacific **Prosperity**





APEC Chile 2019

- Theme: "Connecting People, Building the Future"
- Policy Priorities
 - i) Digital Society
 - ii) Integration 4.0
 - iii) Women, SMEs and Inclusive Growth
 - iv) Sustainable Growth

For more details: <u>2018/ISOM/005rev1/006rev1/007rev1/008/011</u>

APEC 2019 SOM CHAIR

Director for Multilateral Economic Affairs General Directorate for International Economic Affairs, Ministry of Foreign Affairs Mr Mathias Francke



Chile Senior Official

International Adviser Cabinet of the President of Chile Mr Benjamin Salas







Key Meeting Dates of APEC 2019

First Senior Officials' Meeting (SOM1) and Related Meetings	23 February - 8 March 2019	Santiago
Finance and Central Bank Deputies' Meeting	7-8 March 2019	Santiago
Second Senior Officials' Meeting (SOM2) and Related Meetings	3-15 May 2019	Valparaíso-Viña del Mar
APEC Study Centers Consortium Meeting	6 May 2019	Valparaíso-Viña del Mar
PECC Meeting	8 May 2019	Valparaíso-Viña del Mar
First Senior Finance Officials' Meeting (SFOM)	14-15 May 2019	Valparaíso-Viña del Mar
Ministers Responsible for Trade Meeting (MRT)	17-18 May 2019	Valparaíso-Viña del Mar
Third Senior Officials' Meeting (SOM3) and Related Meetings	17-30 August 2019	Puerto Varas
Agriculture Ministerial Meeting (Food Security Week)	17-24 August 2019	Puerto Varas
SME Week: SMEWG; High Level Dialogue on Digital and Innovation; and SME Ministerial Meeting	2-6 September 2019	Concepción
Women Ministerial Meeting & Women and the Economy Forum (WEF)	30 September-05 October 2019	La Serena
Second Senior Finance Officials' Meeting (SFOM)	13 October 2019	Santiago
Finance and Central Bank Deputies' Meeting	14 October 2019	Santiago
Finance Ministers' Meeting – (FMM)	14-15 October 2019	Santiago
Concluding Senior Officials' Meeting (CSOM)	11-12 November 2019	Santiago
APEC Ministerial Meeting (AMM)	13-14 November 2019	Santiago
APEC CEO Summit	14-16 November 2019	Santiago
APEC Business Advisory Council (ABAC) Dialogue with APEC Economic Leaders	16 November 2019	Santiago
Leaders' Dinner	16 November 2019	Santiago



ASIA-PACIFIC ECONOMIC COOPERATION Leaders' Meeting Asia-Pacific **Economic Cooperation APEC Business Sectoral Ministerial Meeting Advisory Council Ministerial Meetings** • Regional Economic Integration Working Group **Finance Deputies'** Senior Officials' Meeting • Sustainable Development Working Meeting Group • MSME & Entrepreneurship Working - Friends of the Chair Group • Finance & Economics Working Group Connectivity • Digital and Innovation Working Group Urbanization Policy Partnership and others Food Security • High Level Policy Dialogue **APEC Secretariat** on Agricultural Biotechnology • Chief Science Advisors and Equivalents Steering Group on Post-2020 Vision **Senior Finance** Officials' Meeting **APEC Vision Group SOM Steering Budget and** Committee on **Economic** Committee on Management Committee **Trade and Investment ECOTECH** Committee **Working Group** Friends of the Chair Sub-committee **Industry Dialogue** Sub-Forum Policy Partnership and Task Force Business Mobility Group Automotive Dialogue Competition Policy Corporate Law & · Women and the Agricultural Technical • Electronic Commerce • Chemical Dialogue Governance and Law Group Economy Cooperation Steering Group Life Sciences • Ease of Doing Business · Science, Technology Anti-Corruption and Group on Services Innovation Forum Public Sector and Innovation Transparency Investment Experts Group Governance Counter Terrorism Intellectual Property • Regulatory Reform • Emergency Preparedness Rights Strengthening Energy Market Access Group Economic and Legal Experts Group on Illegal Sub-Committee on Infrastructure Logging and Associated Trade Standards and [Group of Friends on Disability] Conformance Health Sub-Committee on • Human Resource Development **Customs Procedures** • [Mining Task Force] Ocean and Fisheries

Small and Medium Enterprises
 Telecommunications and
 Information
 Tourism
 Transportation

^{*} In addition to the above, a number of sub fora exist as part of the APEC Structure that are not reflected in the chart.



SUBSIDIARY BODIES OF APEC SUB-FORA

Committee on Trade and Investment

Sub-Committee on Standards and Conformance

- Joint Regulatory Advisory Committee on Electrical and
 - Electronic Equipment (JRAC) • Food Safety Cooperation Forum (FSCF)

Business Mobility Group

Electronic Commerce

Steering Group

Data Privacy Subgroup (DPS)

• APEC - EU Joint Working Group

- APEC Business Travel Card (ABTC) Working Group
- Integrity Working Group

Life Science and

Innovation Forum

 Regulatory Harmonization Steering Committee (RHSC)

Transportation Working Group

- Intermodal and Intelligent Transport Systems Expert Group (IIEG)
- GNSS Implementation Team Sub-group (GIT)
- Land Expert Group (LEG)
- Road and Rail Safety Subgroup (LEG-SAF)
- Vehicle Standards Harmonization Sub-group (LEG-VSHG)
- Aviation Expert Group (AEG)
- Air Services Sub-group (AEG-SRV)
- Aviation Safety Sub-group (AEG-SAF)
- Aviation Security Sub-group (AEG-SEC)
- Maritime Expert Group (MEG)
- Maritime Security Sub-group (MEG-SEC)

Human Resources Development Working Group

- Education Network (EDNET)
- Labour and Social Protection Network (LSPN)
- Capacity Building Network (CBN)

Telecommunications and **Information Working Group**

- ICT Development Steering Group (DSG)
- Security and Prosperity Steering Group (SPSG)
- Liberalisation Steering Group (LSG)
- Conformance and Assessment & Mutual Recognition Arrangement Task Force (CA MRA TF)

Energy Working Group

SOM Steering

Committee on

ECOTECH

- Expert Group on Clean Fossil Energy (EGCFE)
- · Expert Group on Energy Data and Analysis (EGEDA)
- Expert Group on New and Renewable Energy Technologies (EGNRET)
- · Expert Group on Energy Efficiency and Conservation (EGEEC)
- Low Carbon Model Towns Task Force (LCMT-TF)
- Energy Resiliency Task Force (ER-TF)

Anti-Corruption and Transparency **Working Group**

 APEC Network of Anti-Corruption Authorities and Law Enforcement Agencies (ACT-NET)



Key Outcomes and Action Items from APEC 2018 since 38th ECSG Meeting

ECSG ONGOING WORK

- Enhancement of CBPR website
 - Contractor has delivered the revamped website
- Administration and Accountability Study Group (AASG)
 - Conference call held on 18 December 2018 with updates from member economies present, CPEA administrator, Accountability Agents and ECSG guest organizations



Key Documents APEC 2018 relevant to ECSG

- 1. The Chair's Era Kone Statement (2018/AELM/STMT)
 - a. APEC Action Agenda for the Digital Economy (Annex A) (2018/AELM/STMT/Anxa)
- 2. Recommendations on Governance of the Implementation of the APEC Internet and Digital Economy Roadmap (2018/CSOM/019)





Project Update

Project Management Unit

APEC Secretariat

February-March 2019 SOM 1 & Related Meetings



Advancing Free Trade for Asia-Pacific **Prosperity**

PROJECT SESSION 2, 2018 Overall Outcomes

Number of Concept Notes submitted	114*
Number of projects approved	46
Approval rate	40%
Average approval rate (5 years)	40%
*includes 1 ineligible.	



PROJECT SESSION 2, 2018 Our Outcome

This table shows the Project Session 2, 2018 outcome for ECSG:

Project Number	Title
ECSG 01 2018	APEC Cross-Border Privacy Rules System Fostering Accountability Agent Participation for Participants, Developing Economies, and MSMEs Benefit Workshop (United States)
ECSG 02 2018	Promoting the Participation of MSMEs in the Regional Market to Bridge the Digital Divide in APEC Economies (Viet Nam)
ECSG 03 2018A	Promoting Consumer Protection in Digital Trade: Challenges and Opportunities (Republic of Korea)



PROJECT SESSION 1, 2019 Dates

12 March: Internal Submission Deadline

- Must submit your Concept Note to your Program Director for the endorsement phase.
- Must have the <u>minimum co-sponsors in place</u> by 12 March (this is 2 except it is 5 for HRDWG projects, and it is 4 for projects applying ASF EELCM). More maybe added during endorsement phase.

22 March: Final Submission Deadline

Endorsed Concept Notes must be submitted to PMU, for distribution to the Responsible APEC Fora for eligibility assessment and scoring between 27 March and 10 April, and BMC between 15-18 April.

22 April: POs receive advice of Concept Note selection outcome

20 May: Project Proposals due to Secretariat

June/July: Project Proposals approved by BMC

subject to forum endorsement and Secretariat quality assessment



PROJECT SESSION 1, 2019

Fund Availability

Project Fund	Project Session 1, 2019
General Project Account (GPA)	\$1,170,000
Trade & Investment Liberalisation and Facilitation Account (TILF)	\$845,610
APEC Support Fund (ASF) General Fund	\$1,414,320
ASF Sub-funds	
Human Security	\$252,134
Energy Efficiency and Low Carbon Measures	\$1,266,190
Supply Chain Connectivity	\$668,309
Mining	TBC
Free Trade Area of the Asia-Pacific and Global Value Chains	\$669,008
Innovative Development, Economic Reform and Growth	\$316,702
Connectivity	\$493,098
Micro, Small and Medium Enterprises	\$134,604
Renewed APEC Agenda on Structural Reform (RAASR)	\$434,946
Women and the Economy	\$350,400
Economic Development in Remote Areas	\$492,393
Total Amount Available (GPA+TILF+ASF+Sub-Funds)	\$8,507,716



PROJECT APPROVAL PROCESS

In a Flow Diagram

After the *Internal Submission Deadline*: Fora endorse Concept Notes (CNs). Some fora do this earlier. Must have minimum co-sponsors.

After the *Final Submission Deadline*: Endorsed CNs are sent to the APEC forum responsible for the APEC funding source, to assess against the specific eligibility requirements of the funding source, and then score eligible CNs. Each economy in the forum uses the APEC Scoring Template.

All the Scoring Templates are returned to the Secretariat by the deadline provided. The Secretariat averages the scores provided by each economy for each eligible CN. Ineligible concepts can re-apply next round.

The Secretariat recommends to BMC which CNs can be funded, based on order of scores (highest to lowest) and with consideration to the total amount that is available in the fund.



CNs that are approved 'in-principle' by BMC are developed into Project Proposals.



PROJECT UPDATES

Key Information

- The latest edition (Ed.13) Guidebook on APEC Projects was released last November. Please make sure you are familiar with the updated Concept Note and Project Proposal templates and use the right versions when applying for funding in 2019. You will find detailed guidance in relation to all 2019 changes on the APEC website.
- When completing the Concept Note in 2019, a good tip is to prepare your answers (in advance) to the questions on *Outputs, Outcomes* and *Monitoring & Evaluation* in the Project Proposal. This will strengthen the presentation of your concept and help to expedite the transition from Concept Note to Project Proposal, if you are approved.
- Monitor the eligibility criteria and fund priorities specific to the fund that you are interested in.
- When developing your Concept Note, refer to the APEC Scoring Template to understand how your concept will be scored.



PROJECT UPDATES

Key Information

- The scope of each project is approved by BMC. Please ensure that requests to amend the design or budget of a project (including extension requests) are submitted to the Secretariat using the APEC Project Design Amendment & Extension form and the APEC Project Budget Amendment form.
- Monitoring Reports (MRs) are due on 1 February and 1 August for projects selected in 2017 and earlier. 2018 and 2019 projects are due once-yearly on the date advised to POs in the Letter of Acceptance (either 1 April or 1 October).
- Completion Reports (CRs) are due within 2 months of the end of a project.
 Penalties apply for late submission of MRs and CRs.



KEY ADVICE FOR PROJECT IMPLEMENTATION

How to have a successful workshop:

- Give at least sufficient notice to members of workshops, nomination requests.
- Do your research and use your networks to find the right participants and speakers (don't rely on members to find them for you).
- Involve relevant International Experts and organizations as speakers, ensuring you follow the Guidelines on Managing Cooperation With Nonmembers.
- Invite a representative(s) of other APEC working groups if relevant.
- Work closely with your Secretariat Program Executive on travelers approvals and acquittals.



SELF-FUNDED APEC PROJECTS

- Can be put forward at any time
- Must be approved by the group
- Must comply with APEC guidelines and practices (hosting, publications, logo use, non-member participation)
- Project Overseer must submit Self-Funded Project Proposal Coversheet (Guidebook on APEC Projects, Appendix C) to the Secretariat before commencement of the project
- Project Overseer is strongly encouraged to submit Completion Report (Guidebook on APEC Projects, Appendix G)



PROJECT RESOURCES

https://www.apec.org/Projects/Forms-and-Resources

Project Guidebook

- Guidebook on APEC Projects (13th Edition)
- Edition 13: Edit Summary

Forms for Applicants

- Concept Note Template
- Project Proposal Template
- APEC Self-Funded Project Proposal Coversheet

Resources for Applicants

- 2019: What do I need to know about the new Concept Note and Project Proposal templates?
- APEC SCE Guidelines for Cross-Fora Collaboration
- Project Session 1, 2019: An Overview of Changes
- 2015 SCE Capacity Building Policy
- APEC Scoring Template
- Project Quality Training Materials
- Concept Note Development Materials
- Project Proposal Development Materials
- Quality Criteria for Assessing APEC Projects
- Guide on Gender Criteria
- Applying for APEC Funds Overview
- APEC Guidelines on Conducting Capacity Building



Find out more...

APEC Online and Social Media









in APEC – Asia-Pacific Economic Cooperation

