



**Asia-Pacific
Economic Cooperation**

2022/SOM2/CTI/021

Agenda Item: XIII b

Update on Projects

Purpose: Information

Submitted by: APEC Secretariat



**Second Committee on Trade and Investment
Meeting
Bangkok, Thailand
15-16 May 2022**



Asia-Pacific
Economic Cooperation

UPDATE ON PROJECTS

CTI2, 15 & 16 May 2022

Advancing Free Trade
for Asia-Pacific Prosperity

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Concept Notes from CTI for Project Session 1

1. Quality Infrastructure Investments to promote Climate Resilience, Disaster Risk Prevention and Reduction in APEC region (Japan)
2. APEC Workshop on Promoting “One Village One Product” (OVOP) through E-commerce



Project Session 1, 2022

Dates

Key Dates for Project Session 1, 2022		
Internal Submission Deadline for Concept Notes	10 March	<ul style="list-style-type: none"> Submit Concept Note to Program Director (PD) by this date (some PDs may set earlier dates) Minimum co-sponsors agreed by this deadline Endorsement of Concept Notes commences
Final Submission Deadline	31 March	<ul style="list-style-type: none"> PDs submit endorsed Concept Notes to PMU by this date Responsible APEC Fora assess eligibility and score Concept Notes BMC makes final in-principle approvals
Concept Note Selection Outcome	9 May	<ul style="list-style-type: none"> POs receive advice of outcome Successful POs commence preparation of their Project Proposal
Submit Project Proposal	6 June	<ul style="list-style-type: none"> Must submit to Secretariat by this date
BMC Approval of Project Proposals	July- Sept	<ul style="list-style-type: none"> Final BMC approval (subject to forum endorsement and quality assessment by the Secretariat)

Project Session 2, 2022

Dates

Dates for Project Session 2, 2022

1. Concept Note Stage	Submission Date	Notification Date of BMC Decision
Internal Submission Deadline (Submit to Program Director)	20 June	N/A
Final Submission Deadline (Submit to PMU)	8 July	12 August
2. Project Proposal Stage	Submission Date to APEC Secretariat	Notification Date of BMC Decision
Submission Deadline	12 September	Late October-December



Project Resources

Visit the updated **PO Toolkit** page on the APEC website:

<https://www.apec.org/Projects/Forms-and-Resources>

Visit the updated **Project Quality – Training and Guidance** page:

<https://www.apec.org/Projects/Project-Quality-Training-and-Guidance>

Note that the Guidebook on APEC Projects was updated in September 2021. Download **Edition 16** on the website for the current policies

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