



**Asia-Pacific  
Economic Cooperation**

---

**2024/TPTWG/MEG/TM1/010**

Agenda Item: 4.1

## **2024 APEC Seafarers Excellence Network Work Plan and Draft Amendment of APEC Seafarers Excellence Network Terms of Reference**

Purpose: Information

Submitted by: APEC Seafarers Excellence Network



**Thematic Session on Supporting the  
Identification and Integration of New  
and Emerging Smart and Sustainable  
Maritime Technologies and Services**

**4 April 2024**



Asia-Pacific  
Economic Cooperation

# 2024 APEC SEN Work Plan and Draft Amendment of APEC SEN Terms of Reference

Mr. Sok-hun Kim, Chair of APEC SEN Steering Council / Mr. Jin Ki Seor, APEC SEN Secretariat

04th April 2024

# APEC SEN Work Plan

2024 APEC Seafarers Excellence Network Work Plan

Workshops and Capacity Building Program: APEC SEN  
Maritime Transportation Workforce Advancement Policies  
(July)

APEC SEN Annual Meeting: Steering Council and APEC  
SEN Expert Group Meetings (September)

APEC SEN Governance Affairs: ToR Amendments, Fora  
Reviews (Throughout the year)

## 2024 APEC SEN Work Plan (Draft)

Month	Activities
February	Submit complete Organigramme and related websites of APEC SEN to APEC Secretariat
March	Submit draft revision on APEC SEN ToR including <ul style="list-style-type: none"> <li>- Quorum requirement for APEC SEN Steering Council,</li> <li>- Sunset clause aligning with parent Forum (TPTWG) APEC requirements,</li> <li>- Stipulate that the creation of APEC SEN substructures should be subject to the agreement of the SCE, etc.</li> </ul>
April	Participate in MEG Virtual Thematic Session (4 April)
	Seek endorsement of the updated APEC SEN ToR
	Participate in TPTWG Meeting (30 April)
May	Review draft Interim Trademark License Agreement
June	Finalize Interim Trademark License Agreement
July	* APEC SEN Workshop on Maritime Transportation Workforce Advancement Policies (10-11 July – Online)
September	* APEC SEN Expert Group Meeting (4-6 Sep – In Person)
	* APEC SEN Steering Council (9 Sep – In Person)
October	Participate in TPTWG / MEG meeting
October 2024 – March 2025	Participate in the Fora Assessment Exercise
2025	Review findings and recommendations of the Fora Assessment
2025	Update APEC SEN ToR, if necessary
2025	Update Trademark License Agreement, if necessary

Photo caption:

# April

- Participate in MEG Virtual Thematic Session (4 April)
- Seek endorsement of the updated APEC SEN ToR
- Participate in TPTWG Meeting (30 April)

# May to June

- Review & Finalize Interim Trademark License Agreement

# July

- APEC SEN Workshop on Maritime Transportation Workforce Advancement Policies (10-11 July – Online)

# APEC SEN Workshop on Maritime Transportation Workforce Advancement Policies

- **Proposing Economy:** Republic of Korea
- **Project Outputs:**
  - **(APEC SEN Workshop Part 1)** Maritime Transportation Workforce Education and Training Systems: An International Perspective
  - **(APEC SEN Workshop Part 2)** Women in Maritime Capacity Building Initiatives
- **Date/Time:** July 10-11, 2024 (Virtual)
- **Tentative Agenda:**
  - Statistics of seafarers & women in maritime sector in member economies and best practice on database establishment
  - Information sharing on seafarers' education and training systems and institutions
  - Identifying challenges and strategies of emerging transportation technologies and practices on maritime education and workforce development

# September

- APEC SEN Expert Group Meeting (4-6 Sep – In Person)
- APEC SEN Steering Council (9 Sep – In Person)



# October to December

- Participate in TPTWG/MEG meeting
- Participate in the Fora Assessment Exercise

# 2025 onward

- Review findings and recommendations of the Fora Assessment
- Update APEC SEN ToR, if necessary
- Update Trademark License Agreement, if necessary
- APEC SEN SC / EG
- Workshop on Seafarer Policy

# Draft Amendments on APEC SEN ToR

1. Goals of APEC SEN
- 2 . APEC SEN quorum
3. Endorsement of new projects
4. APEC SEN fora reviews
5. Term of Chair and Vice Chair
6. Funding
7. APEC SEN Steering Council
8. Collaboration with other organizations

# Background of ToR

The background has been revised in consideration of 'Putrajaya Vision 2040' and 'La Serena Roadmap for Women and Inclusive Growth (2019-2030)'. Specifically, it introduced decarbonization in shipping industry and future challenges in digitalization and automation.

# Goals of APEC SEN

Introduced initiatives for the advancement and quality growth of women seafarers, and commitment towards seafarers' welfare by advocating the implementation of relevant international instruments. Furthermore, APEC SEN goals have been refined to better align with the framework of the APEC's Transportation Working Group and the APEC's vision

# APEC SEN quorum

APEC SEN introduced quorum (14 economies) for its Steering Council Meeting in alignment with APEC TPTWG.

# Endorsement of new projects

- (Under the substructure of APEC SEN) The Collaboration Center and Distance Learning Platform have been deleted.
- When APEC SEN establishes platforms or substructures it must secure an endorsement from the Transportation Working Group/SCE.

# APEC SEN fora reviews

APEC SEN Terms of Reference shall be reviewed along with the TPTWG Fora review. (March-August 2025)



# Term of Chair and Vice Chair

The term of APEC SEN Chair and Vice Chair has been revised from three-year to a two-year term, with the option of renewal for an additional term, in alignment with the APEC's Transportation Working Group framework.

# Funding

The ToR clearly addresses funding sources, contributions, sponsorship, and prohibition on raising revenues.

# APEC SEN Steering Council

APEC SEN Steering Council may invite TPTWG Leaderships for collaboration and advice.

# Collaboration with other organizations

APEC SEN may participate in meetings of Regional or International Organizations to share expertise in maritime affairs under the guidance of TPTWG.

# APEC Seafarers Excellence Network

[secretariat@apec-sen.org](mailto:secretariat@apec-sen.org)



**Asia-Pacific  
Economic Cooperation**